

# ORDER FOR SUPPLIES OR SERVICES (FINAL)

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1. CONTRACT NO. N00178-14-D-7364		2. DELIVERY ORDER NO. MU61		3. EFFECTIVE DATE 2014 May 16		4. PURCH REQUEST NO. M67854-14-NR-3001		5. PRIORITY Unrated			
6. ISSUED BY MARCORSYSCOM 2200 Lester St Bldg 2200 Quantico VA 22134-6050		CODE M67854		7. ADMINISTERED BY MARCORSYSCOM 2200 Lester St Bldg 2200 Quantico VA 22134-6050		CODE M67854		8. DELIVERY FOB			
9. CONTRACTOR Knowledge Capital Associates, LLC 7432 Alban Station Blvd., Ste B258 Springfield VA 22150-2332		CODE SU1L0		FACILITY		10. DELIVER TO FOB POINT BY (Date) See Schedule		11. X IF BUSINESS IS			
						12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW		X SMALL SMALL DISADVANTAGED WOMEN-OWNED			
14. SHIP TO See Section D		CODE		15. PAYMENT WILL BE MADE BY DFAS Columbus ATTN: KANSAS P.O.BOX 369022 COLUMBUS OH 43236-9022		CODE M67443		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G			
16. TYPE OF ORDER PURCHASE		DELIVERY/ CALL X		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract. Reference your ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.							
Knowledge Capital Associates, LLC		Eric President-CEO		NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD)							
If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES			20. QUANTITY ORDERED/ ACCEPTED *		21. UNIT		22. UNIT PRICE		
		See Schedule									
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA					25. TOTAL				
		BY: /s/Michael A Richards					05/16/2014 CONTRACTING/ORDERING OFFICER		26. DIFFERENCES		
27a. QUANTITY IN COLUMN 20 HAS BEEN		INSPECTED		RECEIVED		ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:					
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				c. DATE		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE				28. SHIP NO.		29. D.O. VOUCHER NO.		30. INITIALS			
				PARTIAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR			
f. TELEPHONE				g. E-MAIL ADDRESS		FINAL					
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.				31. PAYMENT		COMPLETE		34. CHECK NUMBER			
a. DATE		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		PARTIAL				35. BILL OF LADING NO.			
				FULL							
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED		40. TOTAL CON-TAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
5000						
5000AA R425		Professional Analytical Program Management and Life Cycle Logistics Management Support. (Fund Type - TBD)	0.0	MO	\$0.00	\$0.00
5000AB R425		2.1.1 Tier 1 Program Management and General Support (2.1.1.1 - 2.1.1.8) PMC 60% (Fund Type - TBD)	12.0	MO		
5000AC R425		2.1.1 Tier 1 Program Management and General Support (2.1.1.1 - 2.1.1.8) RDT&E 40% (Fund Type - TBD)	12.0	MO		
5000AD R425		2.1.2.1 Tier 1 and Tier 2 IPT Efforts(2.1.2.1 - 2.1.2.1.24) PMC 60% (Fund Type - TBD)	12.0	MO		
5000AE R425		2.1.2.1 Tier 1 and Tier 2 IPT Efforts(2.1.2.1 - 2.1.2.1.24) RDT&E 40% (Fund Type - TBD)	12.0	MO		
5000AF R425		2.1.2.2 Life Cycle Logistics Analysis Support (2.1.2.2.1 - 2.1.2.2.21) PMC	12.0	MO		

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80% (Fund Type -  
TBD)

5000AG R425	2.1.2.2 Life Cycle Logistics Analysis Support (2.1.2.2.1 - 2.1.2.2.21) RDT&E 20% (Fund Type - TBD)	12.0 MO
5000AH R425	2.1.2.3 Financial Management Support (2.1.2.3.1 - 2.1.2.3.8) O&M 100% (Fund Type - TBD)	12.0 MO
5000AJ R425	2.1.2.4 Training Support (2.1.2.4.1 - 2.1.2.4.10) PMC 100% (Fund Type - TBD)	12.0 MO
5000AK R425	2.1.2.5 Technical Writing Support (2.1.2.5.1 - 2.1.2.5.4) O&M 100% (Fund Type - TBD)	12.0 MO
5000AL R425	2.1.2.6 Integrated Master Plans and Schedules (IMP/IMS) Support (2.1.2.6.1 - 2.1.2.6.3) O&M 100% (Fund Type - TBD)	12.0 MO
5000AM R425	2.1.2.7 Optional Task Engineering Support (2.1.2.7.1 - 2.1.2.7.15) PMC 100% (Fund Type - TBD)	12.0 MO
5000AN R425	2.1.2.8 Liaison Support for PdM OS and PdM NLS Tier-1 and Tier-2 IPTs (2.1.2.8.1 - 2.1.2.8.2) O&M	12.0 MO

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100% (Fund Type -  
TBD)

5001

5001AA R425 Travel/ODCs (Fund  
Type - TBD) 1.0 LO

5001AB R425 Travel/ODCs -  
2.1.1 (Fund Type  
- TBD) 1.0 LO

5001AC R425 Optional  
Travel/ODCs -  
2.1.2 (Fund Type  
- TBD)  
Option 1.0 LO

5001AD R425 Optional  
Travel/ODCs -  
2.1.3 (Fund Type  
- TBD)  
Option 1.0 LO

For FFP / NSP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
5002		CDRLs Base Year				
5003		CDRLs Option Year 1				
5004		CDRLs Option Year 2				

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
8000						
8000BA R425		Professional Analytical Program Management and Life Cycle Logistics Management Support. (Fund Type - TBD) Option	0.0	MO		
8000BB R425		2.1.1 Tier 1	12.0	MO		

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Program  
Management and  
General Support  
(2.1.1.1 -  
2.1.1.8) PMC 60%  
(Fund Type - TBD)  
Option

8000BC R425 2.1.1 Tier 1 12.0 MO

Program  
Management and  
General Support  
(2.1.1.1 -  
2.1.1.8) RDT&E  
40% (Fund Type -  
TBD)  
Option

8000BD R425 2.1.2.1 Tier 1 12.0 MO

and Tier 2 IPT  
Efforts(2.1.2.1 -  
2.1.2.1.24) PMC  
60% (Fund Type -  
TBD)  
Option

8000BE R425 2.1.2.1 Tier 1 12.0 MO

and Tier 2 IPT  
Efforts(2.1.2.1 -  
2.1.2.1.24)  
RDT&E 40% (Fund  
Type - TBD)  
Option

8000BF R425 2.1.2.2 Life 12.0 MO

Cycle Logistics  
Analysis Support  
(2.1.2.2.1 -  
2.1.2.2.21) PMC  
80% (Fund Type -  
TBD)  
Option

8000BG R425 2.1.2.2 Life 12.0 MO

Cycle Logistics  
Analysis Support  
(2.1.2.2.1 -  
2.1.2.2.21)  
RDT&E 20% (Fund  
Type - TBD)  
Option

8000BH R425 2.1.2.3 12.0 MO

Financial  
Management  
Support(2.1.2.3.1  
- 2.1.2.3.8) O&M  
100% (Fund Type -

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TBD)  
Option

8000BJ R425 2.1.2.4 Training Support 12.0 MO  
(2.1.2.4.1 -  
2.1.2.4.10) PMC  
100% (Fund Type -  
TBD)  
Option

8000BK R425 2.1.2.5 Technical Writing Support 12.0 MO  
(2.1.2.5.1 -  
2.1.2.5.4) O&M  
100% (Fund Type -  
TBD)  
Option

8000BL R425 2.1.2.6 Integrated Master Plans and Schedules 12.0 MO  
(IMP/IMS) Support  
(2.1.2.6.1 -  
2.1.2.6.3) O&M  
100% (Fund Type -  
TBD)  
Option

8000BM R425 2.1.2.7 Optional Task Engineering Support 12.0 MO  
(2.1.2.7.1 -  
2.1.2.7.15) PMC  
100% (Fund Type -  
TBD)  
Option

8000BN R425 2.1.2.8 Liaison Support for PdM OS and PdM NLS Tier-1 and Tier-2 IPTs(2.1.2.8.1 -  
2.1.2.8.2) O&M  
100% (Fund Type -  
TBD)  
Option

8000CA R425 Professional Analytical Program Management and Life Cycle Logistics Management Support. (Fund 12.0 MO

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Type - TBD)  
Option

8000CB R425	2.1.1 Tier 1 Program Management and General Support (2.1.1.1 - 2.1.1.8) PMC 60% (Fund Type - TBD) Option	12.0 MO	
8000CC R425	2.1.1 Tier 1 Program Management and General Support (2.1.1.1 - 2.1.1.8) RDT&E 40% (Fund Type - TBD) Option	12.0 MO	
8000CD R425	2.1.2 Tier 1 and Tier 2 IPT Efforts(2.1.2.1 - 2.1.2.1.24) PMC 60% (Fund Type - TBD) Option	12.0 MO	
8000CE R425	2.1.2 Tier 1 and Tier 2 IPT Efforts(2.1.2.1 - 2.1.2.1.24) RDT&E 40% (Fund Type - TBD) Option	12.0 MO	
8000CF R425	2.1.2.2 Life Cycle Logistics Analysis Support (2.1.2.2.1 - 2.1.2.2.21) PMC 80% (Fund Type - TBD) Option	12.0 MO	
8000CG R425	2.1.2.2 Life Cycle Logistics Analysis Support (2.1.2.2.1 - 2.1.2.2.21) RDT&E 20% (Fund Type - TBD) Option	12.0 MO	
8000CH R425	2.1.2.3 Financial	12.0 MO	

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Management  
Support (2.1.2.3.1  
- 2.1.2.3.8) O&M  
100% (Fund Type -  
TBD)  
Option

8000CJ R425 2.1.2.4 Training 12.0 MO  
Support  
(2.1.2.4.1 -  
2.1.2.4.10) PMC  
100% (Fund Type -  
TBD)  
Option

8000CK R425 2.1.2.5 12.0 MO  
Technical Writing  
Support  
(2.1.2.5.1 -  
2.1.2.5.4) O&M  
100% (Fund Type -  
TBD)  
Option

8000CL R425 2.1.2.6 12.0 MO  
Integrated Master  
Plans and  
Schedules  
(IMP/IMS) Support  
(2.1.2.6.1 -  
2.1.2.6.3) O&M  
100% (Fund Type -  
TBD)  
Option

8000CM R425 2.1.2.7 Optional 12.0 MO  
Task Engineering  
Support  
(2.1.2.7.1 -  
2.1.2.7.15) PMC  
100% (Fund Type -  
TBD)  
Option

8000CN R425 2.1.2.8 Liaison 12.0 MO  
Support for PdM  
OS and PdM NLS  
Tier-1 and Tier-2  
IPTs (2.1.2.8.1 -  
2.1.2.8.2) O&M  
100% (Fund Type -  
TBD)  
Option

8001

8001BA R425 Travel (Fund Type 0.0 LO  
- TBD)



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Option

8001BB R425	Travel - 2.1.1 (Fund Type - TBD) Option	1.0	LO
8001BC R425	Optional Travel - 2.1.2 (Fund Type - TBD) Option	1.0	LO
8001BD R425	Optional Travel - 2.1.3 (Fund Type - TBD) Option	1.0	LO
8001CA R425	Travel (Fund Type - TBD) Option	1.0	LO
8001CB R425	Travel - 2.1.1 (Fund Type - TBD) Option	1.0	LO
8001CC R425	Optional Travel - 2.1.2 (Fund Type - TBD) Option	1.0	LO
8001CD R425	Optional Travel - 2.1.3 (Fund Type - TBD) Option	1.0	LO

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## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

### **PERFORMANCE WORK STATEMENT (PWS)**

#### **ANNUAL SUPPORT, PRODUCT MANAGER (PdM) OPTICAL SYSTEMS (OS) AND PRODUCT MANAGER (PdM) NON-LETHAL SYSTEMS (NLS)**

### **1.0 Scope**

The scope of this effort is to deliver professional analytical, program management and life cycle logistics management support; technical writing support; financial management support; requirements and verification support; and training to support programs and projects within both the PdM OS and PdM NLS Tier 1 Offices, and other programs as they are developed. The Contractor shall prepare, review, and edit acquisition documentation applicable to each program/project through all phases of the acquisition cycle. The PdM OS and PdM NLS are both Product Management (PdM) Teams that fall under Program Manager (PM), Infantry Weapons Systems (IWS), Marine Corps Systems Command (MARCORSYSOM). This Performance Work Statement (PWS) includes support to the PdM OS and PdM NLS Tier 1 Offices and PdM OS and PdM NLS Tier 2 IPTs. These IPTs include, but are not limited to, the following:

#### **PdM OS Tier 2 IPTs:**

- Target Engagement
- Target Acquisition
- Support and Integration

#### **PdM NLS Tier 2 IPTs:**

- Non-Lethal/Tube Launched System (NL/TLMS)
- Mission Payload Module – Non-Lethal Weapon System (MPM-NLWS)
- Escalation of Force – Mission Modules (EoF-MM)
- Disable Point Target (DPT)
- Ocular Interruption (OI)
- Able Archer (AA)

Both PdM's portfolios of programs are subject to change through time; however, the scope of required support will remain the same. Specific programs within each Tier-2 IPT are described in Appendix 1, PdM OS and PdM NLS Tier 2 IPTs.

### **2.0 General Requirements**

All deliverables shall be submitted to the Contracting Officer's Representative (COR)

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and the COR is responsible for tracking and acceptance.

The Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. In addition, Contractor personnel shall appropriately identify themselves as Contractor employees in telephone conversations and in formal and informal written correspondence.

The Contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the United States Marine Corps via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The Contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>."

## **2 Specific Requirements**

### **2.1.1 Tier 1 Program Management and General Support**

#### **Funding:**

PMC: 60%

O&M:

RDT&E: 40%

2.1.1.1 The Contractor shall research and draft responses to official taskers, requests for information, and communications received from external agencies in accordance with (IAW) CDRL B001.

#### **CDRL B001: Administrative Correspondence**

2.1.1.2 The Contractor shall prepare, review, and edit naval correspondence, business letters, emails, memorandums, talking points, briefs, POA&Ms, naval messages awards, and letters of appreciations to personnel from the Operating Forces or external agencies IAW CDRLs B001, B002, and B003.

#### **CDRL B001: Administrative Correspondence**

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**CDRL B002: Plans of Actions and Milestones**

**CDRL B003: Presentation Material**

**2.1.1.3 The Contractor shall prepare the Product Managers' weekly submission for the PM IWS Dashboard and Significant Events IAW CDRL B001.**

**CDRL B001: Administrative Correspondence**

**2.1.1.4 The Contractor shall draft Command Chronology submissions IAW CDRL B004.**

**CDRL B004: Command Chronology**

**2.1.1.5 The Contractor shall draft, update and submit standard operating procedures (SOPs) IAW CDRL B005.**

**CDRL B005: Standard Operating Procedures**

**2.1.1.6 The Contractor shall update the Product Offices' SharePoint site, and The Online Project Information Center (TOPIC) 2.0 database.**

**2.1.1.7 The Contractor shall maintain and update the Assistant Secretary of the Navy for Research, Development, & Acquisition (ASN RDA) DASHBOARD web-based reporting system.**

**2.1.1.8 The Contractor shall prepare and submit a monthly Progress, Status, and Management Report IAW B006.**

**CDRL B006: Contractor's Progress, Status and Management Report**

**2.1.2 Tier-1 and Tier-2 IPT Efforts**

**2.1.2.1 Acquisition Management Analysis Support**

**Funding:**

**PMC: 60%**

**O&M:**

**RDT&E: 40%**

**2.1.2.1.1 The Contractor shall draft, review, and submit Naval Probability of Program Success (PoPS) Briefs, Quad Charts, Program Initiation Memorandum (PIM) Briefs and Plans of Actions & Milestone (POA&M) Briefs IAW with CDRLs B002, B007 and B008.**

**CDRL B002: Plans of Actions and Milestones**

**CDRL B007: Probability of Program Success (PoPS) Briefing Slides**

**CDRL B008: Quad Charts/Program Briefs**

**2.1.2.1.2 The Contractor shall draft, review, and submit ACAT Designation Requests IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

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**2.1.2.1.3 The Contractor shall draft, review, and submit Decision and Point Papers IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.4 The Contractor shall draft, review, and submit Acquisition Plans and Acquisition Strategies IAW CDRL B00A.**

**CDRL B00A: Acquisition Strategies**

**2.1.2.1.5 The Contractor shall draft, review, and submit Technology Development Strategies IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.6 The Contractor shall draft, review, and submit Acquisition Program Baseline Agreements IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.7 The Contractor shall draft, review, and submit Risk Management Plans IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.8 The Contractor shall draft, review, and submit Program Protection Plans IAW with CDRL B00B.**

**CDRL B00B: Program Protection Plans**

**2.1.2.1.9 The Contractor shall draft, review, and submit Source Selection Plans IAW with CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.10 The Contractor shall draft, review, and submit Statements of Work, Statements of Objectives, and Work Breakdown Structures IAW with CDRLs B009 and B00C.**

**CDRL B009: Acquisition Support Documentation**

**CDRL B00C: Contractor Work Breakdown Structures**

**2.1.2.1.11 The Contractor shall prepare and submit Affordability Assessments IAW with CDRL B00E.**

**CDRL B00E: Affordability Assessments**

**2.1.2.1.12 The Contractor shall draft and submit Independent Government Cost Estimates IAW CDRL B00F.**

**CDRL B00F: Man-hour Estimate, Technical Cost Proposals**

**2.1.2.1.13 The Contractor shall conduct Trade-Off Analyses and submit results IAW CDRL B00G.**

**CDRL B00G: Trade-off Analyses**



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**2.1.2.1.14 The Contractor shall draft Requests for Information IAW CDRL B00H.**

**CDRL B00H: Requests for Information**

**2.1.2.1.15 The Contractor shall update Market Research and draft Market Research Summaries IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.16 The Contractor shall draft, edit and submit Tests and Evaluation Master Plans IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.17 The Contractor shall create, update, and submit Phasing Plans IAW CDRL B00J.**

**CDRL B00J: Program Phasing Plans**

**2.1.2.1.18 The Contractor shall draft Program Objective Memorandum (POM) Initiative documentation, plans, and briefs in support of the POM resource allocation process in accordance with CDRL B00K.**

**CDRL B00K: Program Objective Memoranda Documents**

**2.1.2.1.19 The Contractor shall track the status of CDRLs and deliverables due from Original Equipment Manufacturers (OEMs).**

**2.1.2.1.20 The Contractor shall draft and update Quality Assurance Letters of Instruction IAW CDRL B00L.**

**CDRL B00L: Quality Assurance Letters of Instruction**

**2.1.2.1.21 The Contractor shall draft program management correspondence, decision memorandums, memorandums for the record, memorandums of agreement, working group, and Charters IAW CDRLs B009 and B00M.**

**CDRL B009: Acquisition Support Documentation**

**CDRL B00M: Charters**

**2.1.2.1.22 The Contractor shall draft Naval Messages IAW CDRL B009.**

**CDRL B009: Acquisition Support Documentation**

**2.1.2.1.23 The Contractor shall update the MCEITS and Sharepoint Websites for each program.**

**2.1.2.1.24 The Contractor shall draft and submit conference and meeting agendas and conference and meeting minutes IAW CDRLs B00N and B00P.**

**CDRL B00N: Conference/Meeting Agendas**

**CDRL B00P: Meeting Minutes**

**2.1.2.2 Life Cycle Logistics Analysis Support**

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**Funding:**

**PMC: 80%**

**O&M:**

**RDT&E: 20%**

**2.1.2.2.1 The Contractor shall draft and submit the supportability sections of Acquisition Strategies and Acquisition Plans IAW CDRL B00A.**

**CDRL B00A: Acquisition Strategies**

**2.1.2.2.2 The Contractor shall draft, review, and submit Supply Activity Reports IAW D00E.**

**D00E: Supply Activity Reports**

**2.1.2.2.3 The Contractor shall draft, review, and submit Life Cycle Sustainment Plans IAW CDRL D001.**

**CDRL D001: Life Cycle Sustainment Plans**

**2.1.2.2.4 The Contractor shall draft, review, and submit Facility Impact Reports IAW CDRL D002.**

**CDRL D002: Facility Impact Reports**

**2.1.2.2.5 The Contractor shall draft, review, and submit Asset Posture Reports IAW CDRL D00D.**

**CDRL D00D: Asset Posture Report**

**2.1.2.2.6 The Contractor shall draft, review, and submit Materiel Fielding Plans IAW CDRL D004.**

**CDRL D004: Fielding Plans**

**2.1.2.2.7 The Contractor shall draft, review, and submit Disposal Plans IAW CDRL D005.**

**CDRL D005: Logistics Product Data Summaries**

**2.1.2.2.8 The Contractor shall develop and update Item Unique Identification (IUID) Plans IAW CDRL D006.**

**CDRL D006: IUID Plans**

**2.1.2.2.9 The Contractor shall draft, review and submit Levels of Repair Analysis (LORA) IAW CDRL D007.**

**CDRL D007: Level of Repair Analysis (LORA) Input Data**

**2.1.2.2.10 The Contractor shall draft, review, and submit Depot Level Source of Repair (DLSOR) recommendations IAW CDRL D005.**

**CDRL D005: Logistics Product Data Summaries**

**2.1.2.2.11 The Contractor shall draft, review, and submit In-Service Management Plans**

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**and In-Service Management Agreements IAW CDRL D008.**

**CDRL D008: In-Service Management Plans and In-Service Management Agreements**

**2.1.2.2.12 The Contractor shall draft, review, submit, and brief materials for Independent Logistic Assessments, Program Reviews, and Milestone Decisions IAW CDRL D005.**

**CDRL D005: Logistics Product Data Summaries**

**2.1.2.2.13 The Contractor shall coordinate and organize Supportability Demonstrations (SD) and generate the SD Test Plan and SD Report IAW D005.**

**CDRL D005: Logistics Product Data Summaries**

**2.1.2.2.14 The Contractor shall update the Total Force Structure Management System (TFSMS).**

**2.1.2.2.15 The Contractor shall draft and submit a report on Diminishing Manufacturing Sources and Material Shortages (DMSMS) IAW CDRL D009.**

**CDRL D009: Source Data for Forecasting DMSMS**

**2.1.2.2.16 The Contractor shall draft and submit the Manpower, Personnel, & Training (MP&T) Analyses and Plans IAW CDRL D00A.**

**CDRL D00A: MP&T Analyses and Plans**

**2.1.2.2.17 The Contractor shall draft and submit reliability, availability and maintainability approaches and draft and submit RAM documents IAW CDRL D00B.**

**CDRL D00B: Reliability Predictions and Documentation of Supporting Data**

**2.1.2.2.18 The Contractor shall review, draft, and submit business case analyses, Facilities Plans, and Maintenance Plans IAW CDRL D005.**

**CDRL D005: Logistics Product Data Summaries**

**2.1.2.2.19 The Contractor shall prepare Fielding Decision Packages and draft Acquisition Decision Memorandums (ADM) for Material Fielding IAW CDRL D00C.**

**CDRL D00C: Fielding Decision Packages**

**2.1.2.2.20 The Contractor shall prepare, review, and submit Asset Posture Reports IAW CDRL D00D.**

**CDRL D00D: Asset Posture Report**

**2.1.2.2.21 The Contractor shall prepare, review, and submit Supply Activity Reports IAW CDRL D00E.**

**CDRL D00E: Supply Activity Report**

**2.1.2.2.22 The Contractor shall coordinate and organize Fielding Conferences.**

**2.1.2.2.23 The Contractor shall identify, monitor, and resolve equipment readiness issues.**

**2.1.2.3 Financial Management Support**



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### **Funding:**

#### **PMC:**

#### **O&M: 100%**

#### **RDT&E:**

2.1.2.3.22 The Contractor shall submit Status of Funds (SOF) and Active File Data Element Reports IAW CDRL B00Q.

### **CDRL B00Q: Status of Funds Reports**

2.1.2.3.23 The Contractor shall reconcile Accounting Logs.

2.1.2.3.24 The Contractor shall prepare and process funding documents for approval via PRBuilder. The Contractor shall track processed funding documents approval routing via PRBuilder and SABRS. The Contractor shall post funding documents execution to the Accounting Logs and elevate hand delivered copies of funding documents/records to the Infantry Weapons Systems Financial Manager for posting to the Extract Reports and via email with supporting documentation attached to the Financial Manager.

2.1.2.3.25 The Contractor shall run unliquidated reports via Operational Data Store Financial, SMARTS, and SABRS Website. The Contractor shall analyze reports for recouping unliquidated funds. The Contractor shall prepare and process de-committing and de-obligating funding documents via PRBuilder and route for Financial Manager's approval. The Contractor shall track funding de-commitments and de-obligations via PRBuilder and SOF reports as requested per the result of the unliquidated responses from the performing activities. The Contractor shall provide via PRBuilder the activities' email directive and the activities' de-committing and de-obligating funding document and the modified contract as supporting documentation. The Contractor shall post funding documents execution to the Accounting Logs and elevate hand delivered copies of funding documents to the Infantry Weapons Systems Financial Manager for posting to the Extract Reports and via email with supporting documentation attached to the Financial Manager.

2.1.2.3.26 The Contractor shall prepare and submit Monthly Variance Reports via USMC Naval Headquarters System (NHS) database for approval IAW CDRL B00R. The Contractor shall utilize the Accounting Logs for recorded comments and shall make contact and record in the Accounting Logs in the Explanations and Comments column on the Portals. The Contractor shall prepare and submit Monthly Variance Reports for Financial Manager's approval.

### **CDRL B00R: Variance Reports**

2.1.2.3.27 The Contractor shall scan hardcopies of financial management records to the Defense Financial Management-Managerial Accounting Office Share Point Document Repository. The Contractor shall research, locate and upload any missing financial records within financial systems.

2.1.2.3.28 The Contractor shall conduct analyses on Planning, Programming, Budgeting Execution (PPBE) activities, and extract, analyze, and submit financial data from reports to build financial products for programs within the PdMs portfolio of systems IAW CDRL B00S.

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## **CDRL B00S: PPBE Analyses Reports**

2.1.2.3.29 The Contractor shall draft and submit Tri-Annual Reports IAW CDRL B00T.

## **CDRL B00T: Tri-annual Reports**

### **2.1.2.4 Training Support**

#### **Funding:**

**PMC: 100%**

**O&M:**

**RDT&E:**

2.1.2.4.22 The Contractor shall train operators and maintainers on equipment and shall compile and analyze Training Task Lists, Job Task Lists, and Maintainer Task Lists.

2.1.2.4.23 The Contractor shall draft and update New Equipment Training Plans and develop training curriculum, training materials, and Programs of Instruction (POIs) IAW CDRL F001.

## **CDRL F001: NET Course Curriculum**

2.1.2.4.24 The Contractor shall facilitate the fielding of new equipment to the operating forces.

2.1.2.4.25 The Contractor shall conduct retrofit and product upgrades of fielded equipment.

2.1.2.4.26 The Contractor shall collect, analyze, summarize, and evaluate training data.

2.1.2.4.27 The Contractor shall coordinate transportation, inspection, set-up, manning and tear-down of equipment used in Congressional Marine Day, Industry Conferences, technology demonstrations, and static displays.

2.1.2.4.28 The Contractor shall coordinate training events with representatives from TECOM, MCCDC Total Force Structure Division, Deputy Commandant for Combat Development & Integration, Occupational Field Sponsors, PM Training Systems, and the Marine Corps operating forces.

2.1.2.4.29 The Contractor shall draft and submit the Product Offices' annual training ammunition allocation requirement IAW CDRL B009.

## **CDRL B009: Acquisition Support Documentation**

2.1.2.4.30 The Contractor shall review and update Life Cycle Sustainment Plans, and Technical Manual Updates IAW CDRLs D001 and E001.

## **CDRL D001: Life Cycle Sustainment Plans**

## **CDRL E001: Technical Manual Updates**

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2.1.2.4.31 The Contractor shall coordinate and conduct Validation & Verification (V&Vs) of Technical Manuals.

#### **2.1.2.5 Technical Writing Support**

##### **Funding:**

**PMC:**

**O&M: 100%**

**RDT&E:**

2.1.2.5.22 The Contractor shall draft and edit the publication of Commercial-off-the-Shelf (COTS) and U.S. Marine Corps (Mil-STD) Technical Manuals IAW CDRLs E001 and E002.

##### **CDRL E001: Technical Manual Updates**

##### **CDRL E002: Technical Manual New Writes**

2.1.2.5.23 The Contractor shall develop, review, and edit the publication of Operational Maintenance Instructions and Parts Listings IAW CDRL E003.

##### **CDRL E003: Operation Maintenance Instructions**

2.1.2.5.24 The Contractor shall draft promulgation letters for Product Manager signature IAW CDRL E002.

##### **CDRL E002: Technical Manual New Writes**

2.1.2.5.25 The Contractor shall create placards, flyers, brochures, logos and program graphics and shall develop and submit Program Books for each system within PdM OS and PdM NLS IAW CDRL E004.

##### **CDRL E004: Technical Bulletins**

#### **2.1.2.6 Integrated Master Plans and Schedules (IMP/IMS) Support**

##### **Funding:**

**PMC:**

**O&M: 100%**

**RDT&E:**

2.1.2.6.22 The Contractor shall develop, review, submit and maintain an IMP and IMS for each Tier 2 IPT program IAW CDRL B00U.

##### **CDRL B00U: IPT Integrated Master Plans and Schedules**

2.1.2.6.23 The Contractor shall analyze and correct errors in program schedules and shall update the schedules to reflect the progress of each program and project.

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2.1.2.6.24 The Contractor shall develop, review, submit and maintain an IMP and an overarching IMS of Tier I PdM OS Tier 2 programs and an overarching IMS of Tier 1 PdM NLS Tier 2 programs IAW CDRL B00V.

**CDRL B00V: PdM OS and PdM NLS Tier 1 IMP and IMS**

**2.1.2.7 Optional Task Engineering Support**

**Funding:**

**PMC: 100%**

**O&M:**

**RDT&E:**

2.1.2.7.22 The Contractor shall draft and submit a Systems Engineering Plan IAW CDRL A001.

**CDRL A001: Systems Engineering Plan**

2.1.2.7.2 The Contractor shall draft the Engineering Section to the ILA Brief IAW CDRL A003.

**CDRL A003: ILA Brief: Engineering Section**

2.1.2.7.3 The Contractor shall draft and submit the Risk Acceptance Letter for the conduct of fielding and testing systems IAW CDRL A004.

**CDRL A004: Risk Acceptance Letter**

2.1.2.7.4 The Contractor shall draft and submit the Programmatic Environmental Safety and Health Evaluation (PESHE) IAW CDRL A005.

**CDRL A005: Programmatic Environmental Safety and Health Evaluation (PESHE)**

2.1.2.7.5 The Contractor shall draft and submit the Environmental Safety Hazard Analysis IAW A006.

**CDRL A006: Environmental Safety Hazard Analysis**

2.1.2.7.6 The Contractor shall draft and submit the Laser Safety Review Board Documentation: Military Exemption Forms and Checklists IAW CDRL A007.

**CDRL A007: Laser Safety Review Board Documentation: Military Exemption Forms and Checklists**

2.1.2.7.7 The Contractor shall draft performance specifications IAW CDRL A008.

**CDRL A008: Performance Specification**

2.1.2.7.8 The Contractor shall draft the Requirements Traceability Matrix IAW CDRL A009.

**CDRL A009: Requirements Traceability Matrix.**

2.1.2.7.9 The Contractor shall draft the Physical Configuration Audit Plan and Physical Configuration Audit Report IAW CDRLs A00A and A00B.

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**CDRL A00A: Physical Configuration Audit Plan**

**CDRL A00B: Physical Configuration Audit Report.**

**2.1.2.7.10 The Contractor shall draft the Test Plans and Test Reports in support of testing IAW CDRLs A00E and A00F.**

**CDRL A00E: Test Plan**

**CDRL A00F: Test Report**

**2.1.2.7.11 The Contractor shall draft and submit Requests for Information IAW CDRL A00G.**

**CDRL A00G: Requests for Information**

2.1.2.7.12 The Contractor shall draft entrance and exit criteria for Technical Reviews IAW CDRLs A00C and A00D.

**CDRL A00C: Technical Review Action Plan**

**CDRL A00D: Technical Review Action Report**

2.1.2.7.13 The Contractor shall draft and submit the Risk Acceptance Letter IAW CDRL A004.

**CDRL A004: Risk Acceptance Letter**

**2.1.2.7.14 The Contractor shall draft and Configuration Management Plan Annexes IAW CDRLs A002.**

**CDRL A002: Configuration Management Plan Annex**

2.1.2.7.15 The Contractor shall conduct and draft the Failure Analysis Corrective Action Report IAW CDRL A00I.

**CDRL A00I: Failure Analysis Corrective Action Report**

**2.1.2.8 Liaison Support for PdM OS Tier-1 and Tier-2 IPTs**

**Funding:**

**PMC:**

**O&M: 100%**

**RDT&E:**

2.1.2.8.1 The Contractor shall provide requirements traceability and verification support. Additionally, the Contractor shall provide liaison between the program office and the capabilities officers in the Fires and Maneuver Integration Division (FMID) of the office of the Deputy Commandant for Combat Development and Integration (DC, CD&I). This effort shall include the decomposition, verification, and validation of requirements, including the periodic validation and adjustment, as required, of approved acquisition objectives (AAOs). Additional support requirements include assisting the combat developer and materiel developer in conducting performance trade-off analyses and the smooth transition of requirements to the acquisition arena. Personnel who are

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assigned to fulfill this requirement shall understand the Marine Corps Requirements Oversight Counsel and Joint Requirements Oversight Council processes and procedures.

2.1.2.8.2 The Contractor shall update and submit Table of Obligation and Equipment Change Requests (TOECR) in accordance with CDRL D005.

#### **CDRL D005: Logistics Product Data Summaries**

### **3 Travel and ODCs**

Travel and ODCs will be priced as Firm Fixed Price. See estimated travel outlined below.

#### *Option Task 2.1.1 Travel*

LOCATION	Number of Trips (Base)	Number of Trips (Option Year 1)	Number of Trips (Option Year 2)	Duration (Days)	Number of Travelers
Tampa, FL	3	3	3	5	2
Panama City, FL	2	5	2	5	2
Coral Springs, FL	2	2	0	5	1
Charleston, SC	3	3	3	5	2
CAMPEN, CA	4	2	2	7	2
CAMLEJ, NC	6	1	7	5	2
Okinawa, Japan	2	2	2	7	2
Kaneohe Bay, HI	1	2	1	7	2
Aberdeen, MD	2	2	2	4	2
San Diego, CA	2	2	2	5	2
29 Palms, CA	1	1	1	5	2
New Orleans, LA	6	0	0	4	2
MARCENT	1	0	0	7	2
Scottsdale, AZ	1	2	1	1	2
Tempe, AZ	3	3	3	5	2
Tobyhanna Army Depot, PA	1	1	1	3	2
Oahu, HI	2	1	1	7	2
Silver Spring, NV	1	1	1	7	2
Boston, MA	1	1	1	5	2
Albany, Ga	2	2	2	5	2
Richardson, TX	2	2	1	5	2
Dallas, TX	2	2	2	5	2
Londonberry, NH	3	2	2	5	2
Manchester, NH	4	2	2	5	2
Ft. AP Hill, Va	14	0	0	1	2
Roanoke, Va	4	4	4	4	2

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Detroit, MI	3	2	2	5	2
NWSC Crane IN	1	1	1	10	2

*Option Task 2.1.2 Travel*

LOCATION	Number of Trips (Base)	Number of Trips (Option Year 1)	Number of Trips (Option Year 2)	Duration (Days)	Number of Travelers
Tampa, FL	3	3	3	5	2
Panama City, FL	2	5	2	5	2
Coral Springs, FL	2	2	0	5	1
Charleston, SC	3	3	3	5	2
CAMPEN, CA	4	2	2	7	2
CAMLEJ, NC	6	1	7	5	2
Okinawa, Japan	2	2	2	7	2
Kaneohe Bay, HI	1	2	1	7	2
Aberdeen, MD	2	2	2	4	2
San Diego, CA	2	2	2	5	2
29 Palms, CA	1	1	1	5	2
New Orleans, LA	6	0	0	4	2
MARCENT	1	0	0	7	2
Scottsdale, AZ	1	2	1	1	2
Tempe, AZ	3	3	3	5	2
Tobyhanna Army Depot, PA	1	1	1	3	2
Oahu, HI	2	1	1	7	2
Silver Spring, NV	1	1	1	7	2
Boston, MA	1	1	1	5	2
Albany, Ga	2	2	2	5	2
Richardson, TX	2	2	1	5	2
Dallas, TX	2	2	2	5	2
Londonberry, NH	3	2	2	5	2
Manchester, NH	4	2	2	5	2
Ft. AP Hill, Va	14	0	0	1	2
Roanoke, Va	4	4	4	4	2
Detroit, MI	3	2	2	5	2
NWSC Crane IN	1	1	1	10	2

*Option Task 2.1.3 Travel*

LOCATION	Number of Trips (Base)	Number of Trips (Option Year 1)	Number of Trips (Option Year 2)	Duration (Days)	Number of Travelers
Tampa, FL	3	3	3	5	2



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Panama City, FL	2	5	2	5	2
Coral Springs, FL	2	2	0	5	1
Charleston, SC	3	3	3	5	2
CAMPEN, CA	4	2	2	7	2
CAMLEJ, NC	6	1	7	5	2
Okinawa, Japan	2	2	2	7	2
Kaneohe Bay, HI	1	2	1	7	2
Aberdeen, MD	2	2	2	4	2
San Diego, CA	2	2	2	5	2
29 Palms, CA	1	1	1	5	2
New Orleans, LA	6	0	0	4	2
MARCENT	1	0	0	7	2
Scottsdale, AZ	1	2	1	1	2
Tempe, AZ	3	3	3	5	2
Tobyhanna Army Depot, PA	1	1	1	3	2
Oahu, HI	2	1	1	7	2
Silver Spring, NV	1	1	1	7	2
Boston, MA	1	1	1	5	2
Albany, Ga	2	2	2	5	2
Richardson, TX	2	2	1	5	2
Dallas, TX	2	2	2	5	2
Londonberry, NH	3	2	2	5	2
Manchester, NH	4	2	2	5	2
Ft. AP Hill, Va	14	0	0	1	2
Roanoke, Va	4	4	4	4	2
Detroit, MI	3	2	2	5	2
NWSC Crane IN	1	1	1	10	2

*Option Task 2.1.4 Travel*

LOCATION	Number of Trips (Base)	Number of Trips (Option Year 1)	Number of Trips (Option Year 2)	Duration (Days)	Number of Travelers
Tampa, FL	3	3	3	5	2
Panama City, FL	2	5	2	5	2
Coral Springs, FL	2	2	0	5	1
Charleston, SC	3	3	3	5	2
CAMPEN, CA	4	2	2	7	2
CAMLEJ, NC	6	1	7	5	2
Okinawa, Japan	2	2	2	7	2
Kaneohe Bay, HI	1	2	1	7	2
Aberdeen, MD	2	2	2	4	2
San Diego, CA	2	2	2	5	2
29 Palms, CA	1	1	1	5	2



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New Orleans, LA	6	0	0	4	2
MARCENT	1	0	0	7	2
Scottsdale, AZ	1	2	1	1	2
Tempe, AZ	3	3	3	5	2
Tobyhanna Army Depot, PA	1	1	1	3	2
Oahu, HI	2	1	1	7	2
Silver Spring, NV	1	1	1	7	2
Boston, MA	1	1	1	5	2
Albany, Ga	2	2	2	5	2
Richardson, TX	2	2	1	5	2
Dallas, TX	2	2	2	5	2
Londonberry, NH	3	2	2	5	2
Manchester, NH	4	2	2	5	2
Ft. AP Hill, Va	14	0	0	1	2
Roanoke, Va	4	4	4	4	2
Detroit, MI	3	2	2	5	2
NWSC Crane IN	1	1	1	10	2

#### 4. Security

ALL CONTRACTOR PERSONNEL REQUIRING ACCESS TO CLASSIFIED INFORMATION AND LIASON SUPPORT FOR PdM OS and PdM NLS TIER-1 AND TIER-2 IPTS, PARAGRAPH 2.1.2.8, SHALL POSSES A SECRET CLEARANCE. The prime Contractor and all sub-Contractors (though the prime Contractor) shall certify in writing to the Government that personnel supporting this contract are "Qualified U.S. Contractors" per DoD Directive 5220.22-M Chapter 2 Section 2. Qualified U.S. Contractors are restricted to U.S. citizens, persons admitted lawfully into the United States for permanent residence, and are located in the United States. All personnel identified on the certification and/or supporting this contract shall be in compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. The Contractor shall have a valid Secret Facility Clearance prior to classified performance or classified meetings at the Contractor's facility. The Government shall assist the Contractor in gaining access to Government agencies and installations related to the systems in question. The Contractor shall ensure that the employees are on the approved Government access list prior to entering any access controlled area. The Contractor shall notify the Government (written notice) within twenty-four hours of Contractor personnel added or removed from the access control list.

The information provided to the contractor will be unclassified or sensitive unclassified information. The contractor is required to maintain a Secret Facility Clearance in accordance with DoD 8570.01-M (Information Assurance Workforce Improvement Program" and SECNAV M-5510.30 (DoN Personnel Security Program) in order to provide Information Technology Level II (IT-II) personnel. Contractor employees filling IT-II positions require a favorably adjudicated National Agency Check with Law and Credit (NACLC) level investigation. Investigative results must be favorably reflected in the Joint Personnel Adjudicative System (JPAS.)

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**Favorable investigative adjudication does not justify granting classified access to these employees, as there is NO Need-To-Know justification for classified access on this contract.**

**Common Access Cards (CACs) will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement. CACs are not issued for convenience.**

## **5. Appendices**

**Appendix 1 – PdM OS and PdM NLS Tier 2 IPTs**

**Appendix 2 – Performance Requirements Survey (PRS)**

**Appendix 3 - Seaport PWS CDRLS (B001-B00F)**

**Appendix 4 - Seaport PWS CDRLS (B00G-B00V)**

**Appendix 5 - Seaport PWS CDRLS (D001-F001)**

**Appendix 6 - Seaport PWS CDRLS (A001-A00I)**

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## **SECTION D PACKAGING AND MARKING**

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance for this task order shall be conducted by the Government at Destination.

The following FAR clauses are hereby incorporated by reference into this task order:

FAR 52.246-2, "Inspection of Supplies -- Fixed Price" (AUG 1996).

FAR 52.246-4, "Inspection of Services -- Fixed Price" (AUG 1996).

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000AA	5/19/2014 - 5/18/2015
5000AB	5/19/2014 - 5/18/2015
5000AC	5/19/2014 - 5/18/2015
5000AD	5/19/2014 - 5/18/2015
5000AE	5/19/2014 - 5/18/2015
5000AF	5/19/2014 - 5/18/2015
5000AG	5/19/2014 - 5/18/2015
5000AH	5/19/2014 - 5/18/2015
5000AJ	5/19/2014 - 5/18/2015
5000AK	5/19/2014 - 5/18/2015
5000AL	5/19/2014 - 5/18/2015
5000AM	5/19/2014 - 5/18/2015
5000AN	5/19/2014 - 5/18/2015
5001AA	5/19/2014 - 5/18/2015
5001AB	5/19/2014 - 5/18/2015

## CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000AA	5/19/2014 - 5/18/2015
5000AB	5/19/2014 - 5/18/2015
5000AC	5/19/2014 - 5/18/2015
5000AD	5/19/2014 - 5/18/2015
5000AE	5/19/2014 - 5/18/2015
5000AF	5/19/2014 - 5/18/2015
5000AG	5/19/2014 - 5/18/2015
5000AH	5/19/2014 - 5/18/2015
5000AJ	5/19/2014 - 5/18/2015
5000AK	5/19/2014 - 5/18/2015
5000AL	5/19/2014 - 5/18/2015
5000AM	5/19/2014 - 5/18/2015
5000AN	5/19/2014 - 5/18/2015
5001AA	5/19/2014 - 5/18/2015
5001AB	5/19/2014 - 5/18/2015

The periods of performance for the following Option Items are as follows:

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5001AC	5/19/2014 - 5/18/2015
5001AD	5/19/2014 - 5/18/2015
8000BA	5/19/2015 - 5/18/2016
8000BB	5/19/2015 - 5/18/2016
8000BC	5/19/2015 - 5/18/2016
8000BD	5/19/2015 - 5/18/2016
8000BE	5/19/2015 - 5/18/2016
8000BF	5/19/2015 - 5/18/2016
8000BG	5/19/2015 - 5/18/2016
8000BH	5/19/2015 - 5/18/2016
8000BJ	5/19/2015 - 5/18/2016
8000BK	5/19/2015 - 5/18/2016
8000BL	5/19/2015 - 5/18/2016
8000BM	5/19/2015 - 5/18/2016
8000BN	5/19/2015 - 5/18/2016
8000CA	5/19/2016 - 5/18/2017
8000CB	5/19/2016 - 5/18/2017
8000CC	5/19/2016 - 5/18/2017
8000CD	5/19/2016 - 5/18/2017
8000CE	5/19/2016 - 5/18/2017
8000CF	5/19/2016 - 5/18/2017
8000CG	5/19/2016 - 5/18/2017
8000CH	5/19/2016 - 5/18/2017
8000CJ	5/19/2016 - 5/18/2017
8000CK	5/19/2016 - 5/18/2017
8000CL	5/19/2016 - 5/18/2017
8000CM	5/19/2016 - 5/18/2017
8000CN	5/19/2016 - 5/18/2017
8001BA	5/19/2015 - 5/18/2016
8001BB	5/19/2015 - 5/18/2016
8001BC	5/19/2015 - 5/18/2016
8001BD	5/19/2015 - 5/18/2016
8001CA	5/19/2016 - 5/18/2017
8001CB	5/19/2016 - 5/18/2017
8001CC	5/19/2016 - 5/18/2017
8001CD	5/19/2016 - 5/18/2017

Services to be performed hereunder will be provided at locations specified in the PWS or contractors facility.

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## SECTION G CONTRACT ADMINISTRATION DATA

### WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) *Definitions.* As used in this clause—

“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) *Electronic invoicing.* The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) *Document type.* The Contractor shall use the following document type(s).

Invoice 2 in 1

(2) *Inspection/acceptance location.* The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

TBD

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	M67443
Issue By DoDAAC	M67854 with extension ACSS
Admin DoDAAC	M67854
Inspect By DoDAAC	M67854



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Ship To Code	Not Applicable
Ship From Code	Not Applicable
Mark For Code	Not Applicable
Service Approver (DoDAAC)	M67854 with extension ACSS
Service Acceptor (DoDAAC)	M67854 with extension ACSS
Accept at Other DoDAAC	Not Applicable
LPO DoDAAC	Not Applicable
DCAA Auditor DoDAAC	Not Applicable
Other DoDAAC(s)	Not Applicable
Contract Number	N00178-14-D-7364-MU61

(4) *Payment request and supporting documentation.* The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) *WAWF email notifications.* The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system. (Will be inserted at time of award).

MAJ Timothy Hough  
[timothy.hough@usmc.mil](mailto:timothy.hough@usmc.mil)  
 703-432-4975

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Not Applicable

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

#### Accounting Data

SLINID	PR Number	Amount
5000AB	M9545014RC44360	
LLA :		
AA 17411094930 252 67854 067443 2D 493000 4RC443601326		
5000AC	M9545014RCR4CE7	
LLA :		
AB 1741319M7KE 252 67854 067443 2D C19010 4RCR4CE71343		
5000AD	M9545014RC44360	
LLA :		
AA 17411094930 252 67854 067443 2D 493000 4RC443601326		
5000AE	M9545014RCR4CE7	
LLA :		
AB 1741319M7KE 252 67854 067443 2D C19010 4RCR4CE71343		
5000AF	M9545014RC44360	
LLA :		



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AA 17411094930 252 67854 067443 2D 493000 4RC443601326

5000AG M9545014RCR4CE7

LLA :

AB 1741319M7KE 252 67854 067443 2D C19010 4RCR4CE71343

5000AH M9545014RCCW599

LLA :

AC 17411061A2A 251 67854 067443 2D M95450 4RCCW59913LT

5000AJ M9545014RC44360

LLA :

AA 17411094930 252 67854 067443 2D 493000 4RC443601326

5000AK M9545014RCCW599

LLA :

AC 17411061A2A 251 67854 067443 2D M95450 4RCCW59913LT

5000AM M9545014RC44360

LLA :

AA 17411094930 252 67854 067443 2D 493000 4RC443601326

5000AN M9545014RCCW599

LLA :

AC 17411061A2A 251 67854 067443 2D M95450 4RCCW59913LT

5001AA M9545014RCCW599

LLA :

AC 17411061A2A 251 67854 067443 2D M95450 4RCCW59913LT

5001AB M9545014RCCW599

LLA :

AC 17411061A2A 251 67854 067443 2D M95450 4RCCW59913LT

BASE Funding

Cumulative Funding

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### SECTION H. SPECIAL CONTRACT PROVISIONS.

#### H.1 Contracting Officer's Representative (COR)

The Contracting Officer has designated a Contracting Officer's Representative in accordance with DFARS 201.602-2 (2). The COR is not authorized to negotiate changes, direct the contractor, or obligate the Government. The COR for this task order is:

MAJ Timothy Hough  
[timothy.hough@usmc.mil](mailto:timothy.hough@usmc.mil)  
 703-432-4975

All Contract Data Requirements List (CDRL) deliverables are to be submitted to the COR, and the COR is responsible for tracking and acceptance.

#### H. 2 Identification of Contractor Employees

Contractor employees shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. In addition contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.

#### H.3 Organizational Conflict of Interest (OCI)

Limitation of Future Contracting. The Contracting Officer has determined that this acquisition may give rise to a potential conflict of interest. Prospective Offerors should read FAR Subpart 9.5 -- Organizational and Consultant Conflicts of Interest. This task may involve systems engineering and technical direction for the NLS program that will preclude Contractor involvement in future efforts. The restrictions upon future contracting are as follows:

- If the Contractor, under the terms of this task order, or through the performance of tasks pursuant to this task order, is required to provide systems engineering and technical direction for a system or helps to develop specifications or statements of work to be used in a competitive acquisition, the Contractor shall be ineligible to supply the system or major components of the system as a prime Contractor and shall be precluded from being a Subcontractor or consultant to a supplier of the system or any of its major components under an ensuing Government contract. This restriction shall remain in effect for a reasonable time, sufficient to avoid unfair competitive advantage or potential bias (this time shall in no case be less than the duration of the initial production contract).

To the extent that the work under this contract requires access to proprietary, business confidential, or financial data of other companies, and as long as these data remain proprietary or confidential, the Contractor shall protect the data from unauthorized use and disclosure and agrees not to use it to compete with those other companies.

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes corporations, partnerships, joint ventures, and other business enterprises.

(b) The contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid potential conflict of interest, and at the same time to avoid prejudicing the best interest of the government, the right of the contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

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(d)

(1) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the government any information provided to the contract by the government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the government on confidential basis by other persons. Further, the prohibition against release of government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure or any party outside the government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the contractor. The terms of paragraph (f) of the Special Contractor Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The contractor further agrees that during the performance of this contract and for a period of three years after completion of performance of this contract, the contractor, any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may subsequently merge or affiliate or any other successor or assign of the contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or as a subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any re-competition for those systems, components, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the contractor may, with the authorization of the cognizant contracting officer, participate in a subsequent procurement for the same system, component, or service. In other words, the contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest; it shall make immediate and full disclosure in writing to the contracting officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action, which the contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the contracting officer in making a determination on this matter. Notwithstanding this notification, the government may terminate the contract for the convenience of the government if determined to be in the best interest of the government.

(g) Notwithstanding paragraph (f) above, if the contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become aware of an organizational conflict or interest after award of this contract and does not make an immediate and full disclosure in writing to the contracting officer, the government may terminate this contract for default.

(h) If the contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the government may terminate this contract by default.

(i) The contracting officer's decision as to the existence or nonexistence of the actual or potential organization conflict of interest shall be final and is not subject to the clause of this contract entitled "DISPUTES" (FAR 52.233.1).

(j) Nothing in this requirement is intended to prohibit or preclude the contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the contractor from participating in any research and development. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The contractor shall promptly notify the contracting officer, in writing, if it has been tasked to evaluate or advise

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the government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the government's interest.

(l) The contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

#### **H.4 Contractor Support Public Trust Determinations**

Per Marine Corps Systems Command Policy Letter 1-09, all Contractor support that require a CAC are required to submit a Standard Form 85P, "Questionnaire for Public Trust Positions," and two copies of DD Form 258 "Applicant Fingerprint Card" to the Command's Security Program office along with a personnel roster of submissions and an addressed Federal Express container addressed to OPM, 1137 Branchton Road, Box 618, Boyers, PA 16018.

The Contractor is responsible for determining when adjudications have been entered by reviewing the notification status of their respective personnel. Once this has been completed, the Contractor may request the issuance of the CAC using the Contract Verification System (CVS) procedures. However, if issues are discovered, the Department of the Navy, Central Adjudication Facility (DONCAF) will place a "No Determination Made" in the Joint Personnel Adjudication System (JPAS) and forward the investigation to the submitting office for the Government to adjudicate.

#### **H. 5 Post Award Conference**

Within 30 days of the start of performance, the awardee shall organize a Post Award Conference to be attended by the Contracting Officer, COR and contractor personnel to reconcile performance requirements including: detailed WBS, 30-day staffing plan, use of team members/subcontractors, security requirements, funding and management of funds, and quality control measures in response to the Performance Requirements Survey (PRS).

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## SECTION I CONTRACT CLAUSES

### **FAR 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)**

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed one to three years.

The following clauses are being incorporated by reference:

**252.227-7015 Technical Data--Commercial Items.**

**252.227-7013 Rights in Technical Data--Noncommercial Items.**

**252.227-7037 Validation of Restrictive Markings on Technical Data.**

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## SECTION J LIST OF ATTACHMENTS

Attachment 3 DD254

Attachment 1 PdM OS and PdM NLS Tier IPTs

Attachment 2 Performance Requirements Survey

Exhibit A - PWS CDRLS (A001-A001) R1

Exhibit B - PWS CDRLS (D001-F001)

Exhibit C - PWS\_CDRLS\_(B001-B00F)\_15 Jan 13

Exhibit D - PWS\_CDRLS\_(B00G-B00V)\_13\_Nov\_R2